

******DO NOT LOSE, MUST BE TURNED IN AT TIME OF CHECK-OUT******

DEPOSIT REFUND FORWARDING ADDRESS SHEET

****MUST TURN IN TO GET YOUR SECURITY DEPOSIT REFUND****

MOVING OUT OF: _____

****NAME _____ PHONE# _____

FWD. ADDRESS _____

CITY _____ STATE _____ ZIP _____

****NAME _____ PHONE# _____

FWD. ADDRESS _____

CITY _____ STATE _____ ZIP _____

****NAME _____ PHONE# _____

FWD. ADDRESS _____

CITY _____ STATE _____ ZIP _____

****NAME _____ PHONE# _____

FWD. ADDRESS _____

CITY _____ STATE _____ ZIP _____

****NAME _____ PHONE# _____

FWD. ADDRESS _____

CITY _____ STATE _____ ZIP _____

ALL KEYS MUST BE TURNED IN AT THE TIME OF CHECK-OUT!!! YOU WILL BE CHARGED TO CHANGE THE LOCKS IF THEY ARE NOT TURNED IN AT YOUR CHECK-OUT AND IT WILL BE DEDUCTED FROM YOUR DEPOSIT.

FILL OUT A.S.A.P. AND LEAVE IN KITCHEN DRAWER SO YOU DON'T LOSE THIS! WE DO HAVE EXTRAS AT THE OFFICE IF YOU DO LOSE IT, BUT YOU WILL NEED TO GET ONE BEFORE YOUR CHECK-OUT. HAVE ALL ROOMATES FORWARDING ADDRESSES ON ONE SHEET.